



## Hôpital Notre-Dame Hospital (Hearst)

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is currently accepting applications for

### **Fundraising Campaign Coordinator**

(full-time contract – six months with the possibility of extension)

Hôpital Notre-Dame Hospital (Hears) requires a Fundraising Campaign Coordinator to be responsible for the development and implementation of the fundraising campaign with the goal of raising 1.7 million dollars for a new Computed Tomography (CT) Scan Unit.

The Fundraising Campaign Coordinator will develop the fundraising strategy and set priorities, goals and budgets; research and identify potential donors; and communicate with current donors. The Coordinator will write proposals to obtain grants and prepares presentations to deliver to potential donors and key stakeholders.

#### **Qualifications:**

- College or University degree in Business Administration or equivalent
- Experience in fundraising campaign
- Ability to communicate in both official languages (oral and written)
- Valid driver's licence.

#### **Competencies:**

- Fundraising standard
- Customer focus
- Team work
- Time management
- Creative and innovative thinking
- Decision making and problem solving
- Ethics and integrity
- Mediating and negotiating
- Providing consultation and leadership
- Microsoft Office Suite



#### **Work Conditions:**

- Travel required
- Flexible hours
- Overtime as required

Application forms are available at [www.ndh.on.ca](http://www.ndh.on.ca)

Please forward your résumé by **December 13, 2017** to:

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**Note:** *Personal information submitted will be used for the purposes of this competition only, in accordance with the Freedom of Information and Protection of Privacy Act.*